

RECORD OF PROCEEDINGS

MUNSON TOWNSHIP TRUSTEES SPECIAL

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Friday, August 8, 20 25

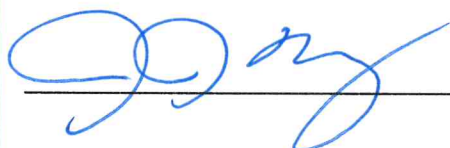
Chair Jim McCaskey opened the Special Meeting at 11:30am with Trustees Nate McDonald and Andy Bushman and Fiscal Officer Todd Ray present. Mr. McCaskey led the recitation of the Pledge of Allegiance.

Mr. McCaskey explained that the deep depth base repairs being done on Sherman Road in preparation for the resurfacing project had been stopped when the contractor discovered additional areas that were not identified in the bid specifications. He reported that he had met on site with County Engineer Andy Haupt and Deputy Engineer Traci Salkiewicz and examined the road conditions. Trustee Andy Bushman also met with the engineers on site, at a different time, to avoid any public meetings concerns. The Engineer determined that the roadway would need additional deep depth repairs and may cost up to \$65,000 more. The roadway, in its current state was unsafe for travel and vulnerable to further damage from exposure to rain.

Mr. McCaskey said that he then met with Assistant County Prosecutor Susan Wieland and Prosecutor Jim Flaiz on Thursday and explained the emergency nature of the situation and the need for a work supplement before the project could resume. Ms. Wieland assisted in preparing a resolution to authorize emergency action so that the project could continue.

Nate McDonald moved to approve Resolution 2025-21, emergency action authorizing up to \$65,000 of additional full depth repairs to Sherman Road. Andy Bushman seconded. Motion carried with a unanimous vote. (The Resolution in its entirety is included with the minutes.)

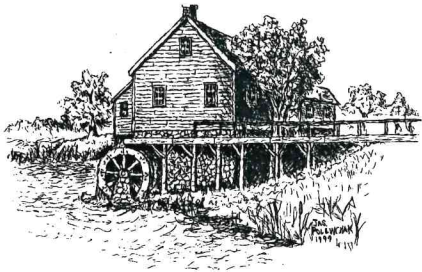
Nate McDonald moved to close the meeting at 11:39am. Andy Bushman seconded the motion. With a unanimous vote, the motion carried.



Chairman



Fiscal Officer



## Resolution 2025-21

### A Resolution Declaring an Emergency Requiring Immediate Action Regarding Road Repairs

Be it resolved by the Board of Trustees of Munson Township ("the Board"), in a special meeting on this day of August 8, 2025 at the Munson Town Hall, with the following members present:

Andy Bushman

Jim McCaskey

Nate McDonald

NATE MCDONALD moved the adoption of the following resolution:

WHEREAS, in accordance with all competitive bidding requirements, the Board entered into a contract with Ronyak Paving ("Contractor") for necessary improvements to Pinehurst, Sherman and Rockhaven Roads within Munson Township; and

WHEREAS, a change order was necessary in the amount of nearly 20% of the contract amount for an unforeseen circumstance on Pinehurst Road; and

WHEREAS, layers of Sherman Road have been removed as part of the road improvement contract and unforeseen damage to Sherman Road which was not contemplated by the road improvement contract has been discovered; and

WHEREAS, failing to repair the damage will result in an unsafe road requiring more costly repairs in the near future; and

WHEREAS, leaving Sherman Road in its current condition while the Board lets a new contract by competitive bid will cause an undue delay to the completion of the road improvement and may create unsafe conditions for the traveling public.

NOW THEREFORE BE IT RESOLVED that an emergency exists requiring immediate action by the Township; and

BE IT FURTHER RESOLVED that the Board shall execute a separate contract for the necessary repairs to Sherman Road which was unforeseen as the time the competitively bid contract was executed for the road improvements; and

BE IT FURTHER RESOLVED that said contract shall not exceed \$65,000.

ANDY BUSHMAN seconded the motion. Upon call of the question, the vote was as follows:

Voting thereon:

Vote:

*Andy Bushman*, *Yes*  
Trustee Andy Bushman

*Jim McCaskey*, *Yes*  
Trustee Jim McCaskey

*Nathaniel J. McDonald*, *Yes*  
Trustee Nate McDonald

Adopted the 8<sup>th</sup> day of August, 2025

Munson Township, Geauga County, Ohio

**The State of Ohio, Geauga County, ss.**

I, Todd Ray, Fiscal Officer of Munson Township, do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said township; that the same has been compared by me with the Resolution on said Record and that it is a true and correct copy thereof.

Witness my signature, this 8<sup>th</sup> day of August, 2025

  
Fiscal Officer